## <u>DIRECTORÅTE OF SPORTS</u> PANJAB UNIVERSITY CHANDIGARH

No. 739 - 40

Dated 22/05/2023

## NOTICE

Applications are invited from the internal candidates of Directorate of sports for filling up one post of Junior Technician G-III (Stores) in the pay scale of 10300-34800+Grade Pay Rs. 3800/- (initial pay of Rs. 14590/-) + allowances admissible as per university rule in Directorate of sports, Panjab University Chandigarh. The post is to be filled in by 100% promotion from amongst the incumbents working in Group-IV in Directorate of sports satisfying the following qualifications, experiences and job requirements:-

The eligibility criteria for the post as approved by the Syndicate reproduced below:-

- 1. The person who possessed the qualification 10<sup>th</sup> + 3 year Diploma or Graduate in Science and having 6 years experience in G-IV are eligible for applying for the post of G-III under clause 2.4 and Clause 205.
- 2. 8 Years' experience for those persons who are Matric with Science or XII Class with Science, pass as prescribed by the Senate for G-IV posts.
- 3. 15 Years' experience in Group IV for those persons who are under Matric. i.e. don't have the qualification by the Syndicate/Senate for Group IV

## Job Requirements:

- 1. Candidate should have Knowledge of Record keeping.
- 2. Knowledge of Import/Export in purchase of Sports equipment/Sports Uniform and other Sports infrastructure.
- 3. Issuing of consumable/ non-consumable items.
- 4. Knowledge of e-tendering & writing of unserviceable materials.
- 5. Knowledge of computer and stores.

The candidates are to provide details of the experience with respect to their position in Group- IV. The application with complete bio-data along with attested copies of educational qualifications and experience on plain paper should reach the office of the Directorate of sports by 31.05.2023 at 5:00 pm.

(Prof. Dalwinder Singh)
Director Phy. Edu. & Sports

Issued to:-

- 1. Display on the Department Notice Board.
- 2. Upload on University web Site (sports.puchd.ac.in).